

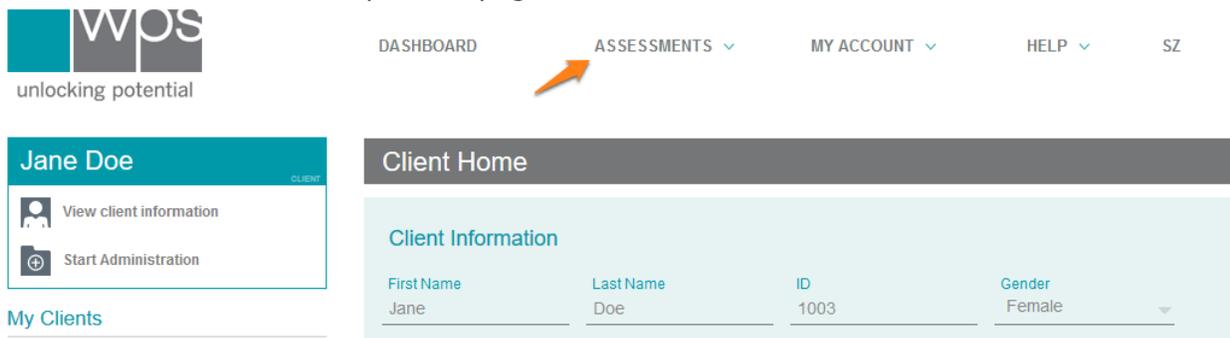
Title: WPS Online Evaluation System - Printing a Form

Description: How to print a blank form for an assessment on the Online Evaluation System.

Instructions

1. Login to the Online Evaluation System at <http://platform.wpspublish.com>

2. Click **Assessments** on the top of the page.



3. Click into **My Assessments** or **Free Scoring** to locate the assessment.

4. Click the **Documents** tab.



5. Click the button **Click to view** for the appropriate form



6. Lastly, right-click anywhere inside the PDF document and choose **Print** or **Save as...**

7. If you have any trouble, please call WPS Technical Support at 1-800-648-8857 or 424-201-8800 or email us at support@wpspublish.com.